



BK Group is an international financial, administrative and corporate services provider with offices in Curacao, Luxembourg and the Netherlands.

We wish to expand our team in Amsterdam with an junior accounting professional to support our Corporate Services to our national and international clientele.

Job Title: Junior Financial Officer

Job description:

As Junior Financial Officer you are working in a team to service a variety of Dutch and International clients in respect to their accounting needs for their business operations. In this respect you are assisting in the process of financial reporting by preparing the accounting entries in the financial ledger administration and/or checking the automated ledger entries and you have a hands-on approach to come to high quality product. You are curious to learn and expand your knowledge and expertise learning on the job.

Your responsibilities:

- Preparing accounting ledgers and assisting in the reporting with different accounting- and report generating software;
- Take responsibility in checking the quality of the financial administration on being up-to-date and correct (accruals, debtors positions, creditors positions, etc);
- Assisting in compiling of various Tax returns (e.g. VAT and ICP);
- Participate in the development of efficiency of processes and integration of processes of different financial departments;

Your profile:

- Several years experience in an accounting position
- MBO+ degree Finance/Accounting
- Good communication skills both verbal and written
- Good communicator with strong interpersonal skills
- Good analytical skills
- Good skills of English language spoken and written
- Accurate and stress resistant
- Reliable and strong personality with a hands-on approach
- Driven to maintain and improve quality of financial processes

Our offer:

A challenging job in a dynamic environment in a company that is rapidly growing. Furthermore we encourage your development through education that is complementary to your position. Excellent salary and fringe benefits.



Reply:

For more information you can contact Gejo Kamp on 088 1009 333 or visit our website (www.bkgroup.com).

You can send your application with CV to via e-mail to recruitment@bkgroup.com.

ACQUISITION IN RESPONSE TO THIS VACANCY IS NOT APPRECIATED!

